



Job Descriptions

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POSITION TITLE: PARTS FINISHING TECHNICIAN

Position Summary:

The Parts Finishing Technician reports to the Parts Finishing Supervisor and is responsible for the setup and operation of various deburr operations as assigned.

Position Duties: Include, but are not limited to,

- Setup and run parts finishing operations as described by the work order and/or deburr procedure sheets.
- Maintain and complete required paperwork.
- Maintain cleanliness of parts finishing area to promote safe and efficient operation.
- Handling parts to ensure quality.
- Promote continuous process improvement through daily involvement in shop activities and by communicating effectively with all staff members, vendors, and customers.
- Maintain shop cleanliness as assigned to promote a safe and efficient work environment.

Required Skills:

- Exhibit good communication and organizational skills.
- Must be able to read, understand, and follow all shop procedures and instructions.
- Possess basic knowledge of shop math.
- Maintain a strong understanding and acceptance of the company Quality Management System and relating procedures.

Expectations:

- Perform all duties under the highest ethical standards.
- Uphold Toolcraft Core Values
 - Quality Focus
 - Clean and Organized Workspace
 - Strive to Learn and Improve
 - Encourage Teamwork

Experience:

No work experience required.

Education/Certifications:

High school diploma or equivalent within 2 years of hire date.

Other education as required to perform the skills listed above.